

EMPLOYMENT NOTICE

Notice No. 1238/NULM

Dated : 27/08/2015

Applications are invited within 15th September, 2015 (up to 3.00 p.m.) for engagement of 2 (Two) Nos. of Manager having minimum qualification of bachelor degree in Social Science preferably in Social Work/Sociology/Economics/Management for CMMU of Bankura Municipality under NULM on contractual remuneration of Rs. 50,000/- per month. Other details are given below :

Sl. No.	Name of Post	Qualification
1	Manager- Social Development and Infrastructure	Educational Qualification : Bachelor degree in Social Science preferably in Social Work/Sociology/Economics/Management Experience : 2-3 years practical experience of working in Social Development work with poverty reduction programmes. Other Qualifications : Proficient with MS Office, Strong Analytical Skills, experience of working with Government Institutions will be given preference. Fluency of English and Bengali
2	Manager- Skills Micro enterprises, MIS & ME	Educational Qualification : Bachelor degree in Social Science preferably in Social work/Sociology/Economics/Management Experience : 2-3 years practical experience of working in implementation of skill training and placement programmes and also designing and implementation of MIS & ME. Other Qualifications : Proficient with MS Office, Strong Analytical Skills, experience of working with Government Institutions will be given preference. In addition to the above mentioned competencies, very good documentation skills and very good at preparation of reports ; Proficient with Project Management Software; Database Management System will be given preference. Fluency of English and Bengali

- a) Contractual monthly remuneration for each post will be Rs. 50,000/- (Rupees Fifty thousand only) with engagement period of maximum two years at a time along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal long with enhancement.
- b) The upper age limit of the specialists/experts to be engaged in CMMU will be 40 years as on 01.04.2014.
- c) Last date of submission of application: 15th September, 2015 (up to 3.00 p.m.)

Chairman,
Bankura Municipality